

HR03 · STEP 4 · INTERIM

Screening & Candidate Shortlisting

Draft Shortlist Table

Initial bucket assignments (Advance, Hold, Decline) with evidence-count rationale before hiring manager review. Precursor to the final Shortlist Table.

ABOUT THIS DOCUMENT

This is a **sample** deliverable from the **Screening & Candidate Shortlisting** workflow (HR03) in AGASI AiOS. It shows the expected structure and tone. All names, numbers, and facts are **fictional**.

Draft Shortlist Table — Senior Data & AI Consultant

Initial shortlist generated from the Verified Evidence Table, Candidate Summary Cards, and Risk & Gaps Log. Awaiting hiring manager review before final bucket assignments.

4 CANDIDATES	1 ADVANCE	2 HOLD	1 DECLINE
------------------------	---------------------	------------------	---------------------

Candidate	Bucket	Strong Criteria	Gap Count	Rationale
Candidate A	ADVANCE	7	1	Candidate A is advanced because they have seven confirmed criteria, including key technical delivery and stakeholder alignment, with only adaptability removed.
Candidate B	HOLD	2	6	Candidate B is placed on hold because they have strong evidence for certifications and GenAI/LLM deployment, but six other criteria were removed due to missing resume evidence.
Candidate D	HOLD	4	4	Candidate D is placed on hold due to a balanced profile featuring four confirmed criteria (programming, industry, project leadership, stakeholder management) alongside three removed criteria and one corrected certification status.
Candidate C	DECLINE	3	5	Candidate C is declined because they fail to meet the minimum bar on five criteria that were either removed or confirmed as having no evidence, leaving them with only three valid criteria.

NEXT STEP

Share this draft with the hiring manager for review. Any bucket reassignments or commentary must be captured before the final Shortlist Table (Buckets/Ranked) is produced in Step 5.

Draft shortlist generated from the Verified Evidence Table (Step 1). Bucket placements are evidence-based and subject to hiring manager review.